

# Lead Infant/Toddler Teacher

## Full Time



### Mission Statement:

*At the CalvaryPHX Early Learning Center, we believe that community transformation starts at home, where strong families build strong communities. Therefore, we will provide an environment in which parents entrust the developmental needs of their children to forge relationships that can last a lifetime. We are committed to providing researched, faith-based curriculum that aligns with the Arizona Early Learning Standards (ELS).*

### About the Lead Infant/Toddler Position

The Lead Teacher will work under the direction of the Center Director and Assistant Director. This role requires knowledge and experience with classroom management, best early childhood practices and play-based learning approaches.

### Primary Responsibilities

- I. Spiritual Responsibilities:
  - Be a committed follower of Jesus Christ and seek to be a role model in attitude, speech, and actions in a consistent daily walk.
  - Demonstrate by example the importance of Scripture knowledge, Bible Study, prayer, sharing of faith, and Christian fellowship.
- II. Job Responsibilities:
  - Formulating and implementing lesson plans in accordance with students' developmental trajectories.
  - Documenting and reporting on students' progress at regular intervals.
  - Adhering to licensing requirements to ensure students' well-being.
  - Chairing meetings with assistant teachers and parents.
  - Supervising assistant teachers to ensure that they are performing their functions correctly.
  - Mentoring assistant teachers, particularly those with limited experience.
  - Maintaining a clean, safe and organized classroom environment.
  - Attending monthly staff meetings.
  - Participating in continuing education as required by state agencies.
  - Keeping classroom rosters current and complete and assisting with parent sign in/out.
  - Maintaining daily or weekly communication with parents, via communication apps.

### Qualifications Include

- Minimum 12 months experience in a licensed early childhood setting OR a degree in an education related field.
- Valid fingerprint clearance card, Current Negative TB Test, CPR/First Aid Certification.
- Knowledge of play-based learning approach.
- Proven experience in curriculum development and implementation.
- Prior experience in teaching within this age group.
- Excellent interpersonal and leadership skills, Ability to mentor a diverse group of individuals.
- Strong analytical and problem-solving skills.
- A passion for early childhood development.

### Schedule

- Monday-Friday 7:00 AM - 3:30 PM OR Monday-Friday 9:30 AM - 6:00 PM

### Pay/Benefits

- \$16 hourly, starting pay. Full time, 40 hours per week.
- Full benefits offered, including Medical Insurance (\$0 plan available for individuals/family and other low-cost premium options), Dental and Vision insurance.
- Life insurance, retirement plan, paid time off, paid holidays, employee discount.

If you would like to serve the church in this capacity, applications are available at [www.calvaryphx.com/jobs](http://www.calvaryphx.com/jobs). Questions about this job posting can be sent to [early.learning@calvaryphx.com](mailto:early.learning@calvaryphx.com).